

Record of officer decision

Decision title:	Grant Licence to Occupy to Hoople Limited
Date of decision:	13/11/2023
Decision maker:	Strategic Assets Delivery Director
Authority for delegated decision:	Corporate Services scheme of delegation dated 23 December 2021 updated 03 August 2022 (line 53) gives the Strategic Assets Delivery Director the authority to take the decision
Ward:	Central
Consultation:	None
Decision made:	To grant a License to Occupy for First Floor Rooms at 10 St Owen Street, Hereford. 18/19 workstations in 2 offices and a 1 to 1 meeting room. Access and use of common areas. The agreement will be back dated to 27 th April 2023. .
Reasons for decision:	<ul style="list-style-type: none"> • Homefirst (Hoople Limited) required office space for their operations, space was establish in 10 St. Owen Street, Hereford. • Licence to Occupy to be back dated to date that Homefirst first started their occupation – 27th April 2023.
Highlight any associated risks/finance/legal/equality considerations:	None
Details of any alternative options considered and rejected:	None
Details of any declarations of interest made:	None

Signed..... Date: 23/11/2023

Sarah Jowett
Strategic Assets Delivery Director
Formerly Acting Head of Property